

WELWYN HATFIELD COUNCIL**FORWARD PLAN****PUBLISHED 6 NOVEMBER 2023**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council).

A Key Decision is one which is likely to result in expenditure or savings of **above £100,000**, or to have an effect on communities living or working in an area comprising **two or more Wards of the Borough**. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk).

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Dates and times of Cabinet meetings can be found here: [Committee details - Cabinet – Welwyn Hatfield Borough Council \(welhat.gov.uk\)](http://www.welhat.gov.uk)

The following Councillors are in the Cabinet:-

P.Zukowskyj	- Leader of the Council and Executive Member, Climate Change
L.Chesterman	- Deputy Leader of the Council and Executive Member, Housing
S.Bonfante	- Executive Member, Environment
J.Broach	- Executive Member, Governance
M.Holloway	- Executive Member, Leisure and Community
D.Jones	- Executive Member, Resources
J.Quinton	- Executive Member, Planning

Any queries concerning the Forward Plan should be directed to Clare Cade, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail c.cade@welhat.gov.uk

FORWARD PLAN

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP1112 Professional Services Contract Award	To consider Award of contract for professional services for support on the Welwyn Garden City North project.	5 September 2023 - Cabinet	PART 2	Assistant Director (Regeneration and Economic Development) Geoff Sampson Tel: 01707 357457 g.sampson@welhat.gov.uk	Executive Member, Resources
FP1118 Decarbonisation Support	Award of Contract for decarbonisation support (social housing).	-	PART 1	Service Manager (Investment Programme Delivery) Paul Horsley Tel: 01707 357691 p.horsley@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing
FP1153 Northdown Road, Hatfield resident consultation	Approval for resident consultation regarding future site options	11 July 2023 - Cabinet	PART 2	Executive Director (Place) Chris Barnes c.barnes@welhat.gov.uk	Councillor Lynn Chesterman OBE
FP1186 One Town Centre commercial fit-out	To award the contract for fit-out and internal works to commercial units at One Town Centre.	-	PART 1	Assistant Director (Regeneration and Economic Development) Geoff Sampson Tel: 01707 357457 g.sampson@welhat.gov.uk	Councillor Duncan Jones

FORWARD PLAN

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP1188 Community Infrastructure Levy Draft Charging Schedule - Consultation	To agree to undertake consultation on a revised draft charging schedule for the Community Infrastructure Levy (CIL).	5 December 2023 - Cabinet	PART 1	Senior Planner Matt Pyecroft Tel: 01707 357510 m.pyecroft@welhat.gov.uk	Councillor Jane Quinton
FP1189 Council Tax Support Scheme	Confirmation that the Council's localised council tax support scheme will not change.	15 November 2023 - Council	PART 1	Executive Director (Finance & Transformation) Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	
FP1194 Re-profiling of the Affordable Homes Financial Budget	To consider the Affordable Homes Programme budget and virements of the budget	3 October 2023 - Cabinet	PART 1	Harvinder Sarohi-Parhar h.parhar@welhat.gov.uk	Executive Member, Resources
FP1198 Damp and Mould Policy	To consider and approve the Damp and Mould Policy.	7 November 2023 - Cabinet	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing

FORWARD PLAN

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP1999 Fixed Term Tenancies	To consider ending of the 5 year fixed term tenancies for Council housing tenancies.	7 November 2023 - Cabinet	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing
FP2002 Tree and Woodland Strategy	To consider and approve the Tree and Woodland Strategy 2024-2029.	5 March 2024 - Cabinet	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment
FP2003 Empty Homes Policy	To consider and approve the Empty Homes Policy	5 March 2024 - Cabinet	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Deputy Leader of the Council and Executive Member, Housing
FP2004 Food Safety Plan 2024/25	To consider and approve the Food Safety Plan for 2024/25.	5 March 2024 - Cabinet	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment
FP2005 Street Trading Policy	To consider and approve the revised street trading policy.	13 March 2024 - Council	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Governance

FORWARD PLAN

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP2006 Anti-Social Behaviour Policy	To consider and approve the revised Anti-Social Behaviour Policy	7 November 2023 - Cabinet	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Environment
FP2010 Asbestos Consultant Contract	To consider the award of contract for an Asbestos Consultant	Not before 30th October 2023 - Executive Member, Resources	PART 1	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Executive Member, Resources
FP2012 Self Build and Custom Housebuilding Guidance Note	To endorse the guidance note for use in determining planning applications	Not before 30th October 2023 - Cabinet	PART 1	Senior Planner Matt Pyecroft Tel: 01707 357510 m.pyecroft@welhat.gov.uk	Executive Member, Planning
FP2014 Budget proposals and Medium-Term Forecasts 2024/25	Approval of the Revenue, Capital and Housing Revenue Account Budgets, Fees and Charges and Council Tax Setting 2024/25. Approval of the Medium Term Financial Strategy 2024/25 – 2026/27 Approval of the Capital Strategy and Treasury Management Strategy.	9 January 2024 - Cabinet	PART 1	Executive Director (Finance & Transformation) Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	Executive Member, Resources

FORWARD PLAN

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP2015 Council Tax Setting 2024/25	To set the Council Tax charge for 2024/25	21 February 2024 - Council	PART 1	Executive Director (Finance & Transformation) Richard Baker Tel: 01707 357425 r.baker@welhat.gov.uk	Executive Member, Resources
FP2016 EDI Policy & Strategy	Approval for the EDI Policy & Strategy	5 December 2023 - Cabinet	PART 1	Human Resources Manager Janet Pilbeam Tel: 01707357307 j.pilbeam@welhat.gov.uk	Executive Member, Governance
FP2017 Server Replacement	To award a contract for replacement of server devices,	December 2023 - Executive Member Decision Notice	PART 1	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Executive Member, Governance
FP2018 Mobile telephone contract	To award a contract for mobile telephone services.	January 2024 - Executive Member Decision Notice	PART 1	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Executive Member, Governance
FP2019 New Ticketing System	To award a contract for a new ticketing system at Campus West and other sites	-	PART 1	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Executive Member, Community

FORWARD PLAN

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	PART 1 OR PART 2	REPORTS AVAILABLE AND CONTACT OFFICERS	EXECUTIVE MEMBER
FP2020 Parking Enforcement	To agree a process of providing parking enforcement services after January 2026	9 January 2024 - Cabinet	PART 1	Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Executive Member, Environment
FP2021 Biodiversity Duty - first consideration statement	Approval for publication	5 December 2023 - Cabinet	PART 1	Landscape and Ecology Manager Oliver Waring Tel: 01707 357428 o.waring@welhat.gov.uk	Executive Member, Planning
FP2022 Public Spaces Protection Order	Consideration of approval for a Public Spaces Protection Order for Welwyn Garden City	9 January 2024 - Cabinet	PART 1	Service Director (Resident & Neighbourhood) Sue McDaid s.mcdaid@welhat.gov.uk	Executive Member, Planning
FP2023 Singlers Marsh Landscape Management Plan 2023-2033	To consider and approve the Plan	9 January 2024 - Cabinet	PART 1	Landscape and Ecology Manager Oliver Waring Tel: 01707 357428 o.waring@welhat.gov.uk	Executive Member, Planning
FP2024 Danesbury Landscape Management Plan 2023-2033	To consider and approve the plan	9 January 2024 - Cabinet	PART 1	Landscape and Ecology Manager Oliver Waring Tel: 01707 357428 o.waring@welhat.gov.uk	Executive Member, Planning